

## A few of the most popular Human Resources placements available through The Philadelphia Center:

**Comcast-Spectacor; Human Resources Intern:** Comcast-Spectacor is an established leader in the sports management industry, providing high quality sports and entertainment, as well as two tremendous sports and entertainment facilities, to millions of fans across the country. Comcast-Spectacor is the Philadelphia-based sports and entertainment firm, which owns the Philadelphia Flyers of the National Hockey League, the Philadelphia 76ers of the National Basketball Association, the Philadelphia Phantoms of the American Hockey League, Flyers Skate Zone, and more. Human Resources/Recruiting Intern will promote and administer the Comcast-Spectacor Internship Program, including screening and referring candidates, and coordinating interviews; provide support to the recruiter with screening incoming employment applications and resumes, including daily updates of database, and mailing responses; continuous communication/update of all relevant parties with regards to the Internship Program; assist in interviewing potential candidates; plan and coordinate the Internship Orientation; handle incoming calls and answer inquiries; assist Human Resources staff with various individual projects involving research and design; and perform all other duties as assigned. Qualified candidates must be proficient in Word, Excel, and cc: Mail. Professional phone skills and excellent written and verbal communication skills required.

**Hay Group; Consulting Intern:** Hay Group is a professional services firm that helps organizations worldwide get the most from their people by creating clarity, capability and commitment. Founded in 1943 in Philadelphia, today Hay works from 72 offices in 37 countries. The company's areas of expertise include: Organizational Effectiveness, Role Clarity and Work Design; Executive Assessment, Selection and Development; Compensation, Benefits, and Performance Management; Executive Remuneration and Corporate Governance; and Employee and Customer Attitude Research. All of the Hay Group's work is supported by proven methodologies and global knowledge databases. And, Hay has 60 years of specific, documented evidence that people, not strategies, drive long-term competitive advantage. The Hay Group, a management consulting firm, provides research-based diagnostic and consulting services for an international client base. Human Resources is the focus of the consulting area. Students will conduct research, use Excel in analysis, summarize interviews, and more.

**Independence Blue Cross; Human Resources Assistant:** Independence Blue Cross provides health insurance coverage to more than 2.9 million people in the Philadelphia area. For over 60 years, Independence Blue Cross has offered quality health care products and services designed specifically to meet the changing health care needs of customers. One of the company's long-standing organizational values has been to improve not only the health of our members, but also the health of our community through education and volunteerism. Human Resources Assistant rotates through assignments in HR practice areas: recruiting, compensation, benefits and associate communications. Projects include job fairs, pre-employment program administration, updating job descriptions, compensation audits, consolidating survey data, and more. This position is project-based, and includes an exceptional "executive trainee"

component working with the Senior Vice President of Human Resources and Administration.

**Leadership Solutions; Associate Consultant:** Leadership Solutions, Inc., is a consulting company specializing in Human Resources issues for client, particularly in the area of leadership. The goal in working with clients is to understand organizational issues related to leadership effectiveness and then design and implement realistic sustainable solutions. Executives need to keep things simple, so Leadership Solutions develops practical, yet comprehensive solutions that address the underlying business issues at hand, yet complement the organization's long-term strategic goals. The consulting team has extensive experience in designing and delivering leadership solutions to address the unique needs of both small and large organizations, both in the public and private sectors. The company's expertise is concentrated in a few key areas that are critical to any organization's long term success: assessment of leadership talent; succession planning; design and implementation of leadership development interventions; team building; and executive coaching. Associate Consultant responsibilities will include designing training workshops and supporting the delivery of same; writing and editing client proposals; and providing support for client project management as needed.

**Metropolitan Career Center; Human Resources Intern:** The Metropolitan Career Center, founded in 1974, is a nonprofit workforce development program which offers an alternative to adults for whom the traditional academic setting did not work well. Programs range from a short term job readiness and placement program to vocational training in information technology and office administration. Students at the center are prepared for employment and economic independence. Over 10,000 students have been served since the inception of the program. The Intern works in Human Resources and gains experience in recruiting, staffing, compensation, benefits, orientation and employee relations. The student needs to be able to stay on task with minimal supervision.

**Philadelphia Zoological Gardens; Human Resources Assistant:** Throughout its history, America's first zoo has played a monumental role in educating the public about exotic animals, promoting and participating in worldwide conservation efforts for endangered wildlife, and providing exceptional recreational opportunities for families. Today the Zoo is reaching new heights in all areas of its mission as a conservation, education and recreation organization. Its state-of-the-art animal exhibits and health-care facilities, award-winning education and conservation programs, recreational opportunities, guest services, scientific accomplishments and historically significant venue make the Philadelphia Zoo one of the world's most renowned zoological societies and gardens. The Zoo is also the Philadelphia region's leading family attraction, welcoming more than a million visitors a year. The Zoo uses all of its unique and compelling features to inspire people of all ages to action and leadership in support of wildlife conservation. Student will assist the Human Resources Department in development and implementation of personnel practices for fulltime and seasonal employees of the Philadelphia Zoo and the New Jersey State Aquarium at Camden, NJ.