

**A few of the most popular
MUSEUM STUDIES placements available through
The Philadelphia Center:**

African American Museum in Philadelphia; Collections/Exhibitions Intern:

The African American Museum in Philadelphia, founded in 1976, is dedicated to collecting, preserving, and interpreting the material and intellectual culture of African Americans in Philadelphia, the Delaware Valley, the Commonwealth of Pennsylvania, and the Americas. The Museum's collection has grown to include over 500,000 objects, images and documents ranging from utilitarian and domestic objects to fine and folk art, memorabilia, furnishings and costumes, photographs and negatives, books and more.

Collections/Exhibitions Intern will assist Collections Department staff in making research inquiries; preparing guides to the archives, artifacts and fine art; and assisting with the installation of exhibits. Intern will also work closely with Exhibition staff doing research, preservations, archiving, maintaining installation calendar and artist files, and acting as a museum docent.

Eastern State Penitentiary Historic Site; Assistant to Program Director:

Eastern State Penitentiary is an abandoned prison in the Art Museum area. In 1994 it reopened as an historic site. Students could work with designing and writing a newsletter and curriculum guide, help design upcoming exhibits, research and design booklet.

Fleisher Art Memorial; Exhibition Assistant: Fleisher's singular vision of high-quality, tuition-free art instruction continues uninterrupted at the Memorial. Here, children from all economic and cultural backgrounds share in the commonality of the creative experience and the cultural diversity of the city. Adult artists of all levels of experience study with a distinguished faculty of working artists in diverse fine-arts mediums such as painting, drawing, sculpture, printmaking, photography, and ceramics. Fleisher art school and gallery is administered by the Philadelphia Museum of Art. Fleisher's Romanesque-revival sanctuary provides an evocative, expanded musical and performance context for the understanding of time-based arts and the many meanings of culture. The Challenge exhibition series, now in its twenty-fifth year, presents some of the region's best emerging artists in a highly selective and widely respected competition. Exhibition Assistant helps to coordinate and install exhibitions. Candidates are required to have basic design and basic carpentry skills, to perform some administrative tasks, cataloging, typing, and writing skills.

Independence Seaport Museum; Curatorial Assistant: Primary responsibility would be work on collections' computerization upgrade using MS Office & specialized museum software. Additional opportunity to participate in curatorial functions including moving collections, research, and exhibits.

Jeffrey Fuller Fine Art Ltd; Gallery Assistant: Jeffrey Fuller Fine Art, founded in Philadelphia in 1979, specializes in the purchase and sale of 19th and 20th Century American and European works of art. Clients include collectors, dealers, museums and corporations worldwide. Past exhibitions featured

works of art by artists such as Paul Cézanne, Constantin Brancusi, Pablo Picasso, Man Ray, and Jasper Johns. Student involved in the daily activities of gallery operations. Primary responsibilities include cataloging and researching. Since 1984 Jeffrey Fuller has been an Accredited Senior Appraiser of the American Society of Appraisers, certified to appraise paintings, drawings, prints, and photographs. Gallery Assistant would learn basics of the appraisal of works of art.

Philadelphia Museum of Art; various departments: The mission of The Philadelphia Museum of Art -- in partnership with the city, the region, and art museums around the globe -- is to preserve, enhance, interpret, and extend the reach of its great collections in particular, and the visual arts in general, to an increasing and increasingly diverse audience as a source of delight, illumination, and lifelong learning. There are many roles behind the scenes at an art museum, as well as a broad range of career opportunities. Though a foundation in art or art history is helpful, it is not required for every position in an art museum. However, curatorial positions do demand completion of a graduate degree at minimum, and the heightened focus and expertise gained through doctoral study is often preferred. Departments in which defined skills and knowledge are necessary, but do not require a formal background in art history, include: construction, installations, finance, information services, audio-visual services, administrative services, admissions, and inventory control and distribution for retail operations. Various departments of the Philadelphia Museum of Art need assistance. Tasks range from research and cataloguing to clerical work. Placements are made in Administrative, Curatorial departments.

University of Pennsylvania Museum of Archaeology and Anthropology; Museum Collections Management Intern: The University of Pennsylvania Museum of Archaeology and Anthropology is a world class archaeology/anthropology museum with more than 1 million artifacts from ancient Egypt, Mesopotamia, China, the Americas, Africa and Polynesia. The University Museum, through its research, collections, and dissemination of knowledge, advances understanding of the world's cultural heritage. The Museum's commitments and aspirations are: research excellence, scientific and ethical integrity, highest standards of preservation and documentation of sites and collections, excellence in interpretive exhibits, effective communication with the public about the world's cultural heritage, service to the University of Pennsylvania community, and a supportive, diverse, and cooperative work environment. The Collections Management Intern will work the Keepers, Registrar's and Conservators on the documentation and preservation of the museum's ethnographic and archaeological collections.

Updated 11/07